

AGENDA
REGULAR BUSINESS MEETING OF THE BOARD OF EDUCATION
FRANKLIN TOWNSHIP PUBLIC SCHOOLS
FRANKLIN MIDDLE SCHOOL LIBRARY/CAFETERIA
JANUARY 24, 2013 – 7:00 P.M.

CALL OF ROLL

Mr. Richard E. Arline
Mr. Delvin Burton
Mr. Thomas J. Lewis
Mrs. Eva M. Nagy, Vice President
Mrs. Julia Presley, President

Mr. Richard Seamon
Ms. Keisha Smith-Carrington
Mr. Robert T. Trautmann
Mrs. Betty Whalen

Student Liaisons
Samantha Connell
Niti Patel

Mr. Edward Q. Seto, Superintendent of Schools
Mr. John Calavano, Assistant Superintendent for Business/Board Secretary
Ms. Eveny Pagán, Assistant Superintendent for Curriculum & Instruction
Mrs. Gail Reichg, Director of Personnel
Ms. Pamela R. Horn, Director of Pupil Personnel Services
Mr. Orvyl Wilson, Director of School Management

___ Members of the Public

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the "Open Public Meetings Act" P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been provided for on January 4, 2013 and January 17, 2013. Copies of this notice were faxed to the **Courier News**, the **Home News Tribune**, **The Star-Ledger**, **The Trenton Times**, Franklin Township Clerk/Manager, WCTC Radio, District Schools, Offices and Associations, PTO Presidents, and posted on the Central Administration Building notice board.

MISSION STATEMENT OF THE FRANKLIN TOWNSHIP PUBLIC SCHOOLS

The Mission of the Franklin Township Public Schools is to provide excellent educational opportunities that meet or exceed New Jersey Core Curriculum Content Standards for every student; maintain an environment that engenders an appreciation of the value of every student; develop every student to his/her highest potential; and instill the attitudes, skills, and knowledge necessary to become independent, contributing members of a democratic, multi-cultural society.

DISTRICT GOALS

CURRICULUM AND INSTRUCTION: *To commit to continuous improvement of student achievement through the implementation of rigorous curriculum aligned to the 2009 NJCCC and Common Core Standards, as evidenced by grade-level performance and student growth as measured by multiple measures.*

COMMUNICATIONS AND PUBLIC ENGAGEMENT: *To strengthen District communication through the use of the District and school-based websites and other media and to increase public engagement in the District through increased collaboration with the community.*

SAFETY AND SECURITY: *To continue the District's efforts to improve the culture and environment of our schools and to build positive relationships that promote respect, motivation for learning, and creativity in and for our students.*

FACILITIES: *Utilizing the District's 2011-2021 Long-Range Facilities Plan, develop a building program that will enhance and improve the District's delivery of education to all students; provide additional classroom space to address the projected enrollment growth over the next five years; address critical maintenance issues in all existing facilities and consider potential changes to the delivery of education and identify potential future buildings to support this paradigm shift.*

Action to Adopt the Agenda

Moved:

Seconded:

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

Confidential Session - Library

Moved:

Seconded:

Motion to adjourn to confidential session for the purpose of discussing the Stipulation of Settlement. Minutes of the confidential session meeting will be made public when the reason for confidentiality no longer exists.

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

Return to open session at 7:30 PM.**Presentations**

- 2011-2012 State Assessment Report for Science, John Roberts, Director of Science
- Rubicon Atlas Public Site for District Curriculum, Eveny Pagán, Assistant Superintendent for Curriculum & Instruction

Superintendent's Report**Board President's Report****Committee/Liaison Reports****Comments From The Public (*5 minutes per speaker - any topic*)****Board Member Remarks****New Business**

R-1 Reports

Moved:

Seconded:

Acknowledge receipt of the following reports, attached and made a part of the minutes:

- | | | |
|----|-----------------------------|--------------------------------|
| a. | Principals' Reports | December |
| b. | Attendance Officer's Report | December |
| c. | Enrollment Report | December |
| d. | Fire Drill Report | December |
| e. | Suspension Report | December |
| f. | HIB Investigation Report | December 11 – January 11, 2013 |

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

M-1 Minutes of Board Meetings

Moved:

Seconded:

Approve the minutes of the following meetings of the Franklin Township Board of Education:

a.	December 17, 2012	Special	Exhibit M-1.a
b.	December 17, 2012	Confidential	Exhibit M-1.b
c.	December 20, 2012	Regular	Exhibit M-1.c
d.	December 20, 2012	Confidential	Exhibit M-1.d
e.	January 3, 2013	Reorganization	Exhibit M-1.e
f.	January 10, 2013	Special	Exhibit M-1.f
g.	January 10, 2013	Confidential	Exhibit M-1.g

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

Administration**A-1 Resolution of Appreciation for Teletha A. Brown**

Moved:

Seconded:

Whereas, Teletha A. Brown served as a member of the Franklin Township Board of Education from 2009 to 2012; and

Whereas, she served as Board Vice President from 2010 to 2011; and Board President from 2011 to 2012; and

Whereas, during those 3 years, Teletha A. Brown served the Board and her community faithfully and with distinction; and

Now, therefore, be it resolved, that the Board of Education hereby expresses its appreciation for Teletha A. Brown's leadership, dedication, commitment and service to the Board, to the Franklin Township Public School District, and to the Franklin Township Community.

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

A-2 Resolution of Appreciation for Nancy LaCorte

Moved:

Seconded:

Whereas, Nancy LaCorte served as a member of the Franklin Township Board of Education from 2006 to 2012; and

Whereas, she served as Board Vice President from 2007 to 2008; and

Whereas, during those 6 years, Nancy LaCorte served the Board and her community faithfully and with distinction; and

Now, therefore, be it resolved, that the Board of Education hereby expresses its appreciation for Nancy LaCorte's leadership, dedication, commitment and service to the Board, to the Franklin Township Public School District, and to the Franklin Township Community.

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

A-3 School Board Recognition Month

Moved:

Seconded:

Whereas, the New Jersey School Boards Association has declared January 2013 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

Whereas, the Franklin Township Board of Education is one of 586 local school boards in New Jersey that sets policies and oversees operations for public school districts; and

Whereas, the Franklin Township Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

Whereas, New Jersey's local school boards help determine community goals for the education of approximately 1.4 million children in pre-kindergarten through 12th grade; and

Whereas, New Jersey's 4,800 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

Whereas, school boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

Whereas, boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

Whereas, New Jersey can take pride in its schools, which rank among the nation's best in indicators such as high school graduation rates, class size, college entrance exam participation, and Advanced Placement offerings and test scores. Now, therefore, be it

Resolved, that the Franklin Township Board of Education does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2013 as School Board Recognition Month; and be it further

Resolved, that the Franklin Township Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children's education.

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

A-4 Travel & Related Expense Reimbursement

Moved:

Seconded:

Adopt the following resolution:

Whereas, the Franklin Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district, and

Whereas, N.J.S.A. 18A:11-12 requires Board members to receive prior approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

Whereas, a Board of Education may establish, for regular district business travel only as described in NJOMB Circular Letter 06-02, including amendments or revisions thereto, a threshold amount below which Board approval is not required; and

Whereas, the Board of Education establishes, for regular district business travel only, an annual school year threshold of \$1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); therefore be it

Resolved, that the Board of Education hereby approves the attendance of the listed school board members and district employees at the attached training, seminars, conferences and conventions, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

Resolved, that the Franklin Township Board of Education authorizes in advance, as required by statute, attendance at the attached training, seminars, conferences and conventions.

(Exhibit A-4 attached hereto and made a part of the minutes.)

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

A-5 Affirm Harassment, Intimidation and Bullying Decisions

Moved:

Seconded:

Whereas, the Franklin Township Board of Education has received and accepted HIB Investigation Reports at its regularly scheduled Board of Education meeting on December 20, 2012; and

Whereas, these HIB Investigation Reports indicated each reported case of Harassment, Intimidation and Bullying and the results of the investigation also known as the Superintendent's decision – including any services provided, training established or discipline imposed; and

Whereas, the parties involved in those cases reported were notified of the results of the investigation, Superintendent's decision, and the rights of those parties to request a hearing before the Board of Education; and

Whereas, no requests for a hearing before the Board of Education have been received; and

Whereas, the Anti-Bullying Bill of Rights provides the Board of Education the opportunity to affirm, modify or reject the Superintendent's decisions on reported cases of Harassment, Intimidation and Bullying;

Now, therefore be it resolved, that the Board of Education affirms the Superintendent's decisions in the cases listed in the HIB Investigation Reports previously accepted by the Board at its regularly-scheduled Board of Education meetings on December 20, 2012.

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

A-6 Accept Donation

Moved:

Seconded:

Accept, with appreciation, a donation of one (1) HP Tablet and (8) HP Laptops from Mr. Don Shortell, USDA/OCIO/ITS/TSD, to Conerly Road School for a total value of \$11,393.85.

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

A-7 Approve Stipulation of Settlement

Moved:

Seconded:

Approve the Stipulation of Settlement, dated January 11, 2013, in the matter of J.F. v. Franklin Township Board of Education.

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

A-8 Policy Revisions – 2nd Reading

Moved:

Seconded:

Approve the second reading and adoption of revisions to the following policies, as detailed in Exhibits A-8.a – e attached hereto and made part of the minutes:

- | | | |
|----|----------------|-------------------------------|
| a. | Policy 1410 | Local Units |
| b. | Policy 5141.4 | Child Abuse & Neglect |
| c. | Policy 5145.4 | Equal Education Opportunity |
| d. | Policy 5145.5 | Photographs of Students |
| e. | Policy 5145.11 | Questioning and Apprehension. |

All of these policies are revisions to reflect the name change *from* Division of Youth and Family Services (DYFS) *to* the Division of Child Protection and Permanency (DCP&P).

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

Business

B-1 Warrants & Payrolls

Moved:

Seconded:

Approve the following on the certification of the Board Secretary that sufficient funds are available to meet these claims (attached hereto and made a part of the minutes):

- a. General warrants and payrolls in the amount of \$13,726,039.56 identified in the bills list. (Exhibit B-1.a)
- b. Food Service Enterprise Fund warrants in the amount of \$252,234.23 for the month of December 2012. (Exhibit B-1.b)

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

B-2 Transfer of Funds

Moved:

Seconded:

Approve Account Transfers No. 6 for the 2012-2013 school year, “per pupil” and “other than per pupil,” as identified in Exhibit B-2 attached hereto and made a part of the minutes.

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

B-3 Financial Reports

Moved:

Seconded:

Accept financial reports attached hereto and made a part of the minutes as follows:

- a. Report of the Board Secretary (A-148) (Exhibit B-3.a) (December)
- b. Report of the Treasurer (A-149) (Exhibit B-3.b) (December)
- c. Cash Reconciliation of A-148 & A-149 (Exhibit B-3.c) (December)
- d. Certification of the Asst. Supt. for Business/Board Secretary (Exhibit B-3.d) (December)
- e. Food Service Fund Financial Report (Exhibit B-3.e) (December)

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

B-4 Board of Education Monthly Certification

Moved:

Seconded:

Pursuant to N.J.A.C. 6A:23-2.11(c)4 we certify that as of December 31, 2012 after review of Secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the fiscal year.

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

B-5 Contract Approval *(All contracts are LEA-funded, unless otherwise noted.)*

Moved:

Seconded:

Approve the following:

- a. Contracts with Hyatt Regency, Princeton, NJ for the Franklin High School Class of 2014 and 2015 proms to be held on May 16, 2014 and May 15, 2015 as detailed in Exhibit B-5.a attached hereto and made a part of the minutes. Funded by the FHS Student Activities Account.
- b. An agreement with Balfour (Taylor Publishing Company) for the 2013 Franklin Middle School yearbook as detailed in Exhibit B-5.b attached hereto and made a part of the minutes. Funded by the FMS Student Activities Account.
- c. An agreement with Behavior Therapy Associates to provide training and consultation to staff from January 1, 2013 to June 30, 2013. Not to exceed \$86,400.00, as detailed in Exhibit B-5.c attached hereto and made part of the minutes.
- d. A proposal with Design Resources Group, Architects, AIA (DRG), Piscataway, NJ for architectural services for district-wide security upgrades for \$31,125.00, as detailed in Exhibit B-5.d attached hereto and made a part of the minutes.
- e. A proposal with Birdsall Services Group, Eatontown, NJ for on-call Indoor Air Quality Investigation services for the 2012-2013 school year as detailed in Exhibit B-5.e attached hereto and made part of the minutes - not to exceed \$25,000.
- f. Approve Preferred Home Health Care and Nursing Services, Inc., Brick, NJ to provide nursing services for the 2012-2013 school year. Not to exceed \$100,000, as detailed in Exhibit B-5.f attached hereto and made part of the minutes.

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

B-6 Delegation of Authority to Transfer Capital Reserve Funds

Moved:

Seconded:

Adopt the following resolution:

The Franklin Township Board of Education authorizes Mr. John Calavano, Assistant Superintendent for Business/Board Secretary to transfer the local share from the Capital Reserve Fund to the Capital Projects Fund for the following project:

State Plan #

35-1610-160-13-1400

School/Project

Franklin Middle School – Hot Water Heater Project

The project is funded 100% by the local share.

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

B-7 Contract Award – Hot Water Heater Replacement

Moved:

Seconded:

Award bid received and opened on January 10, 2013 to Aero Plumbing & Heating Company, Inc., Vienna, NJ, for the hot water heater replacement at Franklin Middle School in the amount of \$139,844, specified in Exhibit B-7, attached hereto and made part of the minutes. Funded by capital reserve funds.

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

B-8 Change Orders – Temporary Classroom Units Project

Moved:

Seconded:

Approve the following construction change orders:

- a. Ratify the approval of Change Order No. 1 to ModSpace, Woodbridge, NJ, for the TCUs at Elizabeth Avenue School and Sampson G. Smith School for \$73,612.54, as identified in Exhibit B-8.a attached hereto and made part of the minutes. Funds will be taken from the contract allowance of \$120,000.
- b. Ratify the approval of Change Order No. 2 to ModSpace, Woodbridge, NJ, for the TCUs at various locations for \$82,165.07, as identified in Exhibit B-8.b attached hereto and made part of the minutes. The remaining balance of the allowance will be exhausted (to \$0) and the contract amount for this project will increase by \$35,777.61.
- c. Ratify the approval of Change Order No. 3 to ModSpace, Woodbridge, NJ, for the TCUs at various locations for \$24,947.39, as identified in Exhibit B-8.c attached hereto and made part of the minutes.
- d. Ratify the approval of Change Order No. 4 to ModSpace, Woodbridge, NJ, for TCUs at Hillcrest School and Pine Grove Manor School for \$30,825.72, as identified in Exhibit B-8.d attached hereto and made part of the minutes.

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

B-9 Phase II – Franklin High School Athletic Fields Project

Moved:

Seconded:

Approve the commencement of bidding for Phase II of the Franklin High School Athletic Fields Project (home bleachers, walks, track events infrastructure, etc.), State Project #13-1610-050-09-1000, and authorize Design Resources Group, Architects, Piscataway, NJ to assemble the associated bid package. DRG has submitted all the required and appropriate documents to the New Jersey Department of Education (2009) as part of Phase I and has received approval for the same.

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

Curriculum and Instruction

C-1 Out of District Students, School Year 2012-2013

Moved:

Seconded:

Approve out of district placements for students, as detailed in Exhibit C-1 attached hereto and made part of the minutes.

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

C-2 Field Trip Destinations

Moved:

Seconded:

Whereas, N.J.A.C. 6A:23A-5.8 requires prior approval of field trip destinations by a majority of the full voting membership of the Board; therefore be it

Resolved, that the Board of Education hereby approves, in advance, field trip destinations, all trips within district, local community locations, and all other schools and universities in New Jersey; be it further

Resolved, that the Franklin Township Board of Education authorizes, in advance, the list of destinations as detailed in Exhibit C-2 attached hereto and made a part of the minutes.

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

C-3 Field Trip Destinations (Involving overnight, over 150 or air travel)

Approve the following field trips:

- a. Franklin High School Model United Nation to attend the 2013 Philadelphia High School Model UN Conference sponsored by the Institute for Domestic and International Affairs (IDIA), held in the Holiday Inn Historic District, Philadelphia, PA, February 20 – 24, 2013 as detailed in Exhibit C-3.a attached hereto and made a part of the minutes.
- b. Franklin High School DECA Club (Distributive Education Club of America) to attend the 2013 DECA State Blue Conference Competition at the Crowne Plaza Hotel, Cherry Hill, NJ, February 24 – 26, 2013 as detailed in Exhibit C-3.b attached hereto and made a part of the minutes.
- c. Franklin High School Model United Nations to attend the 2013 Washington Area Model UN Conference, held on the campus of George Washington University, Washington DC, March 20 – 24, 2013 as detailed in Exhibit C-3.c attached hereto and made a part of the minutes.

- d. Franklin High School JROTC Cadets to tour the Pentagon, United States Capitol and other historical monuments in Virginia and Washington DC, May 8 – 10, 2013 as detailed in Exhibit C-3.d attached hereto and made part of the minutes.
- e. Franklin High School Junior Classical League to attend the National Junior Classical League Convention held on the campus of the University of Nevada, Las Vegas, NV, July 21 – 27, 2013 as detailed in Exhibit C-3.e attached hereto and made part of the minutes.

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

Personnel

P-1 Principal Evaluation System

Moved:

Seconded:

Whereas, The Teacher Effectiveness and Accountability for the Children of New Jersey Act requires all New Jersey Public School districts to adopt educator evaluation rubrics that include state-approved teacher and principal practice evaluation instruments; and

Whereas, a committee comprised of administrators, a teacher, a Board of Education member and a community member reviewed state-approved principal practice evaluation instruments; and

Whereas, the superintendent recommends that the Stronge Evaluation System be adopted by the Franklin Township Public Schools;

Therefore, the Board of Education adopts the Stronge Evaluation System.

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

P-2 Workers' Compensation Settlement

Moved:

Seconded:

As recommended by the Superintendent of Schools, approve authorization to settle Workers' Compensation claims in the case of the following employees:

Employee No. 8396 for an amount not to exceed \$38,577.33

Employee No. 7236 for an amount not to exceed \$23,442.00

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

P-3 Salary Allocations

Moved:

Seconded:

Approve Title IIA Salary Allocations for 2012-2013 as detailed in Exhibit P-3 attached hereto and made a part of the minutes.

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

P-4 Personnel Report No. 14, dated January 24, 2013

Moved:

Seconded:

As recommended by the Superintendent of Schools, approve Personnel Report No. 14, as detailed in Exhibit P-4 attached hereto and made a part of the minutes.

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

Comments From The Public *(5 minutes per speaker—any topic)*

Note: Any matters which arise after this agenda is posted which are so urgent that their omission would seriously affect the operation of the district will be considered at this point in the agenda.

Alternate Location**Confidential Session** *(if deemed necessary)*

Moved:

Seconded:

Motion to adjourn to confidential session for the purpose of discussing confidential matters. Minutes of the confidential session meeting will be made public when the reason for confidentiality no longer exists.

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

Returned to open session at _____ PM.

Adjournment 10:00 P.M. *(In accordance with Bylaw No. 9322)*

Moved:

Seconded:

Action to adjourn.

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley